

September 15, 2009

Dear Business Owner or Manager,

Fox Valley Montessori School, located in Aurora, Illinois, is conducting our 12th Annual Auction.
We need your help to continue our celebration of Montessori education.

Our school is a not-for-profit organization dedicated to providing quality education to children aged 18 months through 6th grade. In our 40 year history, we have served students from many cultural, economic and educational backgrounds. We receive NO public funding and are exempt from federal income tax under section 501(c) of the Internal Revenue Code.

Each year we hold a fundraising benefit dinner and auction to enable us to maintain our quality of education without significantly increasing our tuition costs. This year our annual benefit will be held on Saturday, March 6, 2010. We simply cannot succeed in our mission of providing our alternative form of education without turning to the community for assistance.

Please consider supporting our school!

We are seeking donations of any size: gift certificates, products, services and financial contributions. Please complete the enclosed Donor Information form and mail it, with your donation, to the address listed below. All donations are 100% TAX DEDUCTIBLE!! Donors will be recognized in our auction program distributed to our families and auction attendees.

If you have questions, please contact Judy Hansen, Executive Director, or Toby Corsini or Danelle Stoner, our Auction Chairs, at 630.896.7557. Thank you for your thoughtful consideration of our request. Without the generous support of businesses like yours Fox Valley Montessori School, which has been serving the community since 1969, would not exist.

Sincerely,

Judy Hansen, Executive Director

Toby Corsini and Danelle Stoner, Auction Chair

DONATION FORM

Thank you for considering Fox Valley Montessori School's 12th Annual Benefit as a worthy cause to support. Please note: it is imperative that you provide the information below to ensure you are properly acknowledged for your gift. At your earliest convenience, please complete this form and return it along with your donation to 850 N. Commonwealth Ave., Aurora, IL 60506. Questions or concerns are best directed to the Auction Committee at 630.896.7557 or fax 630.896.8104.

Item or Cash Donation

Company or Individual Name: _____

Contact Name: _____

Address: _____

City/State/Zip: _____

Phone/Fax/Email: _____

Description of Donation: _____

(Please send promotional materials related to the item donated, i.e., menus, brochures, photos and/or information related to your company)

Monetary Value of Donation: \$ _____ Valid Dates: _____

Please list restrictions on use of donation, if any:

Advertising opportunities are available in our Auction Program and/or Yearbook. Please contact the school at 630.896.7557 for more information.

Thank you for your support!
Please submit all donations and advertising by Friday, January 15, 2010

Fox Valley Montessori School
850 N. Commonwealth Ave. Aurora, IL 60506
Phone: 630.896.7557 Fax 630.896.8104